



WIX PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
2 Goose Green Cottages
Colchester Road
Wix, Manningtree
Essex CO11 2PD

Tel: 01255 871483
Email: wixparish@gmail.com

Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council on Monday 20th May 2024 at 7.30 pm in the Village Hall for the purpose of transacting the following business:

The Public and Press and invited to attend. AGENDA

- 24/062 **Election of Chair**
This is followed by the signing of the declarations of acceptance of office
- 24/063 **Apologies for Absence**
- 24/064 **To receive members' declaration of interests in items on the agenda**
Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.
- 24/064 **Minutes.**
Acceptance of the Minutes of the Parish Council meeting dated 23rd April 2024
- 24/065 **Election of Vice-chair**
- 24/066 **Public participation session with respect to items on the agenda and other matters that are of mutual interest**
- District Councillor Report**
- County Councillor Report-** available on the website
- 24/067 **Clerks Report**
End of Year. Safety Culture app. Risk assessment training
- Finance**
- 24/068 **Payments**
- To receive monthly finance update and approve payments **(appx 1)
 - Grants and donations
- 24/069 **Accounts for year ending 31st March 2024 and Annual Governance and Accountability Review.**
- To approve and complete Section 1, Annual Governance Statement 2023/24
 - To approve Section 2, Accounting Statements 2023/24
 - To receive the internal audit report
 - To approve the accounts ending 31st March 2024
- 24/070 **To review key documents**
- Standing Orders
 - Financial regulations- new model document released this week. To be reviewed at the next meeting.
 - Risk Assessment

Councillor roles and memberships will be considered once the current vacancy has been filled, or by July, whichever is earlier.

24/071 **Planning**

To consider the following planning applications: None

Events

24/072 **Garden Party 2024**

Update

24/073 **Fireworks display 2024**

To discuss the 2024 fireworks display, and agree the date and budget

Facilities

24/074 **Bin update**

24/075 **Crime Report**

24/076 **Correspondence.**

24/077 **Reports, updates and matters of continuing reference.**

- Highways- Clerk.
- TDALC- Cllr Stephens
- Village Hall
- New Website
- Pond

24/078 **Items to be added to next/future Agenda/ matters of continuing reference.**

Tree survey

24/079 **Items of interest and note.**

Next meeting- Annual Parish Meeting Monday 17th June 2024